

### **Data Destruction Certificate**

Blackmore Ricotech hereby certifies that the personal redundant PC/s, LAPTOP/s, TABLET/s and/or MOBILE PHONES/s received through our DONATE IT Scheme once collected or received by us, will be processed at our Secure AATF (Environment Agency Authorised Approved Treatment Facility) operated by Blackmore Ricotech at Chitterne Dairy, Shrewton Road, Chitterne, Warminster, Wiltshire, BA12 0LN. All this equipment will be processed under Waste Management Operation (recovery or Dispose) code R13.

Blackmore Ricotech further certify that all identification labels will be removed, and each item will be thoroughly checked for any media potentially holding any data (including hard or floppy disks, tapes, CDs, DVDs, USB or other memory devices) will have all traces of data eliminated from them.

Hard drives suitable for re-use will undergo a professional data wiping process using "BLANCCO" which is a Certified Data Erasure product approved to NCSC (National Cyber Security Centre) standards.

Hard drives that fail data wiping or are not suitable for re-use will be shredded using our in-house industrial hard drive shredder.

Blackmore Ricotech is accredited by ADISA (the Asset Disposal & Information Security Alliance), guaranteeing the highest standards of data security. We are one of only a handful of ADISA members in England that have been awarded their highest-level certification "Distinction with Honours". Several times a year ADISA conducts unannounced forensic audits to ensure that we maintain their rigorous standards with total consistency.

This demonstrates how importantly we take the secure destruction of data on redundant IT equipment which in turn, eliminates the risk of sensitive data getting in to the wrong hands, preventing you data being used for ID Fraud.

Blackmore Ricotech is fully authorised and monitored by the Environment Agency to ensure the maximum amount of equipment is reused, recycled or recovered to reduce any unnecessary impact in the environment. The WEEE Directive seeks to improve the environmental performance of all operators involved in the life cycle of electrical and electronic equipment, e.g. producers, distributors and consumers and in particular those operators directly involved in the treatment of waste electrical and electronic equipment.

Blackmore Ricotech's clients include many NHS, National Air Traffic Services, Fire & Rescue Services, City Councils, Utility Companies and many firms of Solicitors and Accountants

As you have used our courier collection service, a minimum of 50% of the revenue generated from the equipment you have donated will be given to our partner charities who are currently CLIC Sargent, British Heart Foundation, WWF, Help 4 Heroes and Aid Box Community Bristol.

Signed:



Richard Connock  
Commercial Director

**Donate IT is operated by BLACKMORE RICOTECH**  
**0845 867 8932**

[www.donateit.co.uk](http://www.donateit.co.uk)

Blackmore Ricotech is a trading name of Blackmore Computers Limited  
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